



The University of Sydney

FACULTY OF NURSING & MIDWIFERY BACHELOR OF NURSING (HONOURS) APPLICATION FORM

Student Number (if previously enrolled at the University of Sydney): _____

PERSONAL DETAILS

All questions in this section must be answered to enable this application to be considered

Title: (e.g. Mr, Mrs, Miss, Ms) _____ Date of Birth: _____

Family Name: _____ Other Names: _____

Postal Address: _____ Pcode: _____

Home Telephone: _____ Business Telephone: _____ Mobile: _____

Email Address: _____

- Are you an:
- International Student (**you can only enrol on a full-time basis**)
 - Australian Permanent Resident
 - Australian Citizen

You must provide evidence with your application of Australian birth, Citizenship or Australian permanent residency status (copies of birth certificate, passport etc to be certified by a Justice of the Peace).

If you are a registered nurse please provide evidence of your current Nurses Registration Board Annual Practising Certificate (copies certified by a Justice of the Peace is acceptable).

Applicants for admission to Honours candidature should note:

- That in order to qualify for admission to the Honours course the candidate shall have:
 - Maintained a credit or better level in the Bachelor of Nursing course;
 - Or in the event of not maintaining a credit or better level to demonstrate to the satisfaction of the Associate Dean (Academic) that they have the required knowledge and aptitude for the Honours course;
 - Maintained a “satisfactory” grade in all Clinical units of study in the course.
- That continued enrolment is subject to demonstrated satisfactory annual progress.
- That this form is an application for admission only and that dependent upon available resources admission is determined by the Faculty
- That enquiries for financial assistance should be directed to the Scholarships Office at the University (9351 3250).

Please read carefully

- Complete Section A and Section E using BLOCK LETTERS and clear crosses (x) in appropriate boxes. If your name differs from that under which you gained your qualifications or were previously enrolled, you must present documentary evidence of the change with this application. A Justice of the Peace must certify copies.
Sign the declaration Section A (page 3)
Incomplete or illegible information will delay consideration of your application.
- If any of your qualifications are not from the University of Sydney, you must attach details of your academic record to this application. Obtain from the Registrar of the institution you attended, for submission with this application, an original official transcript giving a complete list of unit of study results obtained, and the date(s) of conferring of your qualification(s). If the qualification has not been conferred at the time of this application, the transcript must state that you are eligible for the award and the likely date of conferring. Verification of the conferring of the award must be submitted as soon as possible thereafter. Photocopies of documents are not acceptable. If any document is not in English a certified translation must also be attached.
- Direct any academic enquiries regarding your application to Jo Patching, Senior Lecturer/BN (Hons) Advisor, at the Faculty of Nursing and Midwifery on jpatching@nursing.usyd.edu.au.
- **Lodge this application by mail or by hand at the Faculty Office (address on page 5) by: 31 October 2007.**
- You will be advised of the result of your application as soon as possible.

SECTION A: CANDIDATURE DETAILS

Do you wish to enrol: Full time Part time

1. Please indicate your proposed research area by attaching a one page summary of the proposed project (or a copy of your research proposal for the Inquiry & Research in Nursing unit of study) which includes the following:
 - a) Proposed title of the project;
 - b) A brief description of the project indicating the presence of a literature basis and including 2-3 key articles underpinning the project;
 - c) Brief outline of proposed methodology;
 - d) Name of potential supervisor.

2. Please list the academic qualifications you hold. If any of your qualifications are not from the University of Sydney, please attach an original transcript of your academic record to this application listing unit of study results obtained and the date(s) of conferring of your qualification(s).

Qualifications	Date(s) of Graduation	Institution Awarding Qual(s)

3. Have you ever been:
 - a) Excluded or suspended from a unit of study/course of a university or other institution for any reason?
Yes No
 - b) Asked to show cause why your enrolment in any unit of study/course should not be suspended or terminated?
Yes No
 - c) Asked to explain unsatisfactory progress in any unit of study/course? Yes No

If the answer to any of these questions is yes, please provide full details and copies of any relevant documentation.

4. If your qualifications were not obtained from a University or other institution where the language of instruction was English, and your usual mode of communication is not English, you must provide evidence of English proficiency e.g. IELTS, TOEFL or other.
Was your qualification undertaken in English? Yes No

5. Professional, technical and other qualifications you hold:

6. Details of any original research and publications (attach additional sheets if necessary):

7. Details of any additional information you consider appropriate to your application (attach additional sheets if necessary):

DECLARATION

I am aware that it is the policy of the University that my course of study and research should result in the lodging of a thesis that can be made available for use immediately, either to be read, photocopied or microfilmed. I declare that the information submitted in this application is correct and complete, and I agree that the University may obtain official records from any university or other institution previously attended by me. I undertake to advise the Faculty immediately of any change to the information submitted in this application.

Signature: _____ Date: _____

SECTION B: ASSOCIATE DEAN (ACADEMIC) OR DELEGATED OFFICER’S RECOMMENDATIONS AND REPORT

1. I recommend that:

- a) The application be accepted OR rejected (*give grounds for rejection in Item 3 below*)
- b) Where the applicant is not a University of Sydney graduate, the degree/qualifications of the applicant be accepted as equivalent to the degree of Bachelor of Nursing of the University of Sydney – Pass grade.
- c) The following be appointed as the applicant’s supervisor:

Given Name: _____ Surname: _____ Staff No: _____

- d) The following be appointed as the applicant’s associate supervisor (where appropriate):

Given Name: _____ Surname: _____ Staff No: _____

2. Will additional resources be required for candidature e.g. equipment, travel, library facilities, field studies?

Yes No

3. Other comments (if any):

Associate Dean (Academic)/Delegated Officer: _____ Date: _____

Please forward this application to the person nominated as supervisor for the completion of Section C.

SECTION C: AGREEMENT OF SUPERVISOR

Do you have any interest in a company that has contracted with the University to do research involving research students?

Yes No

If yes, you must advise the Associate Dean (Academic) and the student.

The area of research/research project title will be:

I agree to give adequate supervision to the candidate and I have noted the Associate Dean (Academic's) recommendations, particularly regarding the availability of resources.

Signature: _____ Date: ____/____/____

SECTION D: AGREEMENT OF ASSOCIATE SUPERVISOR (where appropriate)

I agree to give adequate supervision to the candidate and I have noted the comments of the Associate Dean (Academic) and Supervisor.

Signature: _____ Date: ____/____/____

SECTION E: DEAN OR DELEGATED OFFICER

1) Original documentary evidence of the candidate's qualifications

Has been sighted Is to be produced

2) The applicant holds an approved qualification or is the graduate of an approved institution under Chapter 10 of the By-law.....

3) I am satisfied that the resources required will be made available and that the supervision arrangements proposed are satisfactory.....

4) I approve admission.....

5) I do not approve admission.....

Comments:

Signature: _____ Date: _____

Please submit completed applications by mail or in person to:

BN Honours Admissions
Student Services Office, Ground Floor
Faculty of Nursing & Midwifery
The University of Sydney
88 Mallett Street,
Camperdown NSW 2050

SECTION E - DOCUMENTS CHECKLIST – APPLICANTS TO COMPLETE SECTION 1

		Section 1	Section 2 Office Use Only	Section 3 Office Use Only
		Applicant has Attached	Faculty Office Received	Date Requested Information
1	A certified copy by a Justice of the Peace of any degrees from all formal award courses identified in the application form.	Yes N/A	Yes No N/A	
2	Original transcripts of results stating successful completion of degree from the University, College where the degree was undertaken. If final results are pending an original interim transcript is required.	Yes N/A	Yes No N/A	
3	A certified copy by a Justice of the Peace of your current Nurses Registration Board Annual Practising Certificate.	Yes N/A	Yes N/A	
4	Original IELTS test paper indicating score, for applicants where their degree was undertaken in a language other than English.	Yes N/A	Yes No N/A	
5	Evidence of Australian citizenship or permanent residency, or New Zealand citizenship, certified by a Justice of the Peace. (Including birth certificate, citizenship, permanent residency visa, or passport).	Yes	Yes No	
6	Marriage certificate or other documentation if name changes are to be verified. A Justice of the Peace must certify copies.	Yes N/A	Yes No N/A	
7	Original evidence of translated copies of overseas qualifications. All documents must be accompanied by an official translation issued by the Ethnic Affairs Commission, Department of Immigration, or an Australian Diplomatic mission.	Yes N/A	Yes No N/A	
8	Have you signed and dated your application form?	Yes	Yes No	
9	Have you completed all sections of the application form?	Yes	Yes No	
10	Have you attached your research proposal?	Yes	Yes No	

ATTENTION: Any document marked ‘NO’ in the Section 2 Office Use Only column **has not been received** by the Faculty and is required before your application can be processed. **You have 14 days (from the date indicated in Section 3 Office Use Only, Date Requested Information column) in order to provide these outstanding documents, otherwise your application will not be considered further.**