



Application for Credit

- You may be eligible to apply for credit if you have previously studied a subject that is very similar in content and level.
 - If you are not sure whether you are eligible for credit please talk to an academic advisor at Step 3 of your enrolment process.
 - This is the opportunity to apply for credit for all previous study. This application needs to contain documentation of all university subjects/degrees that you have completed.
 - **All credit applications must be received by the Faculty no later than one week after the commencement of the relevant session.**
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PROCEDURES

- Students should consult an academic advisor and/or the sections of the Faculty of Nursing & Midwifery handbook dealing with credit and the description of the unit of study for which credit or exemption is sought before completing and submitting this application.
- In general, a student cannot be granted credit for units completed in an award that established eligibility for admission to the award, or for a subject that was completed at a lower level (eg a Bachelor's level unit cannot be credited towards a Master's level unit.) There is also a limit on the number of credits permitted for each course.
- Applicants must attach original or certified copies of full transcripts to verify the studies referred to in the application as well as unit of study outlines or handbook descriptions, which clearly indicate the content, level and extent of these studies. Unit of Study outlines must be dated. If the supporting documentation is deemed to be inadequate, the application will not be considered and will be returned. A certified copy is one that has been signed by a Justice of the Peace after sighting the original document.
- The application will be considered by the appropriate Sub-Dean.
- **Until the outcome of this application is known all students are strongly advised to continue their involvement with all aspects of the relevant unit of study ie: attend lectures, tutorials etc and complete all accessible work.**

CREDIT RESTRICTIONS

- Only units of study in which you obtained a grade of Pass or better (not Concessional Pass) will be assigned credit. Do not include any units of study which were not complete, or which you failed, in your application.
- Studies completed more than five (5) years before application will not be considered.

LODGING THE APPLICATION

- The completed form and documentation must be lodged with the Student Services, Ground Floor, Building C, Mallett Street campus.

PLEASE RETAIN THIS PAGE FOR YOUR OWN RECORDS

Unit of Study	Code	Credit Point Value	Unit of Study	Degree/Course	Institution	Director's Recommendation

DECLARATION (please sign and date)

- I accept the conditions set out on page 1 relating to the lodgement of this credit application form.
- I certify that all the information supplied by me on this form is correct and complete.
- I authorise the Faculty of Nursing & Midwifery, The University of Sydney to verify any of the information I have provided.
- I understand that the Faculty of Nursing & Midwifery may refuse or amend any credit.
- I accept that the Faculty of Nursing & Midwifery has the final decision in determining the amount of credit to be awarded.

Student's Signature.....Date.....

Office Use Only

TOTAL NUMBER OF CREDIT POINTS AWARDED: _____

Sub-Dean's comments:

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- Documentation Checked UoS Checked Credit details added to FlexSIS Added to database Letter Generated International form completed